



South Carolina Department of Labor, Licensing and Regulation  
**South Carolina Contractor's Licensing Board**  
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[www.llronline.com/POL/Contractors](http://www.llronline.com/POL/Contractors)



**Doc# 141**  
**2018-2020 Fire Protection Sprinkler Renewal Form**

For Office Use Only  
 Amt: \$ \_\_\_\_\_  
 Ck#: \_\_\_\_\_

**Section 1 - LICENSEE INFORMATION**

Company Name and DBA Name (if applicable):		License#: <b>FSC.</b>
Mailing Address:	Physical Address:	
Phone:	Fax:	
E-Mail(s):		

**Section 2 - RENEWAL INSTRUCTIONS:**

- Complete all sections in black or blue ink only; sign and date renewal. Attach additional pages as necessary. **Incomplete forms will be returned.**
- If you have a change in your **Federal ID#** or **Style of Business**, do not complete this form. Download Doc #145 to complete instead.
- Fees: Renewed by July 31, 2018: Main Office: \$200** (includes primary qualifier). **Branch Office: \$100** (includes primary qualifier). **Each Additional Qualifier: add \$50 each.** **NOTE: Licenses not renewed by July 31, 2018 will show Lapsed on the website.**  
**Renewed August 1 - November 30, 2018 - Add late fees: August 1-31: add \$100. September 1-30: add \$150. October 1-31: add \$200. November 1-30: add \$250.**  
**After November 30, 2018:** the license must be reinstated by submitting an initial application, Doc #145.
- You must have a current **Certificate of Liability Insurance** (minimum amount \$100,000) on file with this office before you can renew your license, indicating the SC Contractor's Licensing Board as the "Certificate Holder" on the form.
- Each Qualifying Party** must have on file a current NICET certificate in Fire Protection Engineering Technology Automatic Sprinkler System Layout, Level III or IV.
- Make payment payable to SCCLB.** Mail all items to address above (use P.O. Box for regular mail; use street address for overnight mail). Your application must be postmarked by July 31, 2018 to avoid the additional late fee

**Section 3 - RENEWAL FEES** (Check each license (and additional qualifier if applicable), being renewed)  
*All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.*

Select for each license being renewed:

- Main Office** (& primary qualifier) = **\$200** \*  **Branch Office** (& primary qualifier) - **\$100** \*  **Additional Qualifier** - **\$50** each x \_\_\_\_\_  
 **\$100 Late Fee** (08/01-08/31) \*  **\$150 Late Fee** (09/01-09/30) \*  **\$175 Late Fee** (10/01-10/31) \*  **\$175 Late Fee** (10/01-10/31)

**TOTAL AMOUNT SUBMITTED: \$ \_\_\_\_\_**

**Section 4 - RENEWAL QUESTIONS:**

ALL 5 QUESTIONS MUST BE ANSWERED COLLECTIVELY BY THE OWNER/PRESIDENT AND ALL QUALIFYING PARTIES

**All YES answers require a detailed written explanation and supporting documentation for verification.**

SINCE YOUR LAST SUBMITTED APPLICATION OR RENEWAL, HAS THE OWNER/PRESIDENT OR QUALIFYING PARTY HAD THE FOLLOWING:

- Had a license, certification, or registration been denied, cancelled, surrendered, revoked, suspended, restricted, issued a Cease and Desist Order for unauthorized practice, been disciplined by any Federal or state authority or contracted without proper licensure? .....  Yes  No
- Been arrested, indicted, convicted, pled guilty or nolo contendere for violation of any federal, state, or local law (other than minor traffic violations)? .....  Yes  No
- Received notice of final judgments, liens, or claims related to the fire sprinkler business? .....  Yes  No
- Been currently placed under sentence, including probation or parole, for a felony, crime of moral turpitude, or other criminal violation while engaged in or related to any aspect of the fire sprinkler business? .....  Yes  No
- Have a change in lawful presence status in the United States that has not been updated or reported to the board? .....  Yes  No

**Section 5 - QUALIFYING PARTY INFORMATION:**

- List all Qualifying Party individuals currently approved by the Board that are listed on your license.
- Each qualifying party must have a current NICET Level III or IV certification in Fire Protection Engineering Technology Automatic Sprinkler System Layout on file (888-476-4238 or [www.nicet.org](http://www.nicet.org)).
- ENCLOSE A COPY OF THE NICET CERTIFICATE FOR EACH QUALIFYING PARTY INDIVIDUAL.

Primary Qualifying Party - Print Name	NICET Expiration Date	Signature
Additional Qualifying Party - Print Name	NICET Expiration Date	Signature
Additional Qualifying Party - Print Name	NICET Expiration Date	Signature
Additional Qualifying Party - Print Name	NICET Expiration Date	Signature

**Section 6 - AFFIDAVIT:**

**Affidavit for Owner/President**

I hereby certify that each individual listed as the primary qualifying party is a full-time owner, partner, officer, or employed in a full-time management position with the fire sprinkler entity listed on this application. All statements contained herein are true and correct to the best of my knowledge. I further understand that false or incorrect information provided by me may result in the cancellation of or denial of a license issued pursuant to this renewal and may be subject to civil and criminal proceedings. I agree all information in this application can be verified and investigated. I have read, and I am familiar with the South Carolina of Laws regulating and hereby agree to abide by such laws.

<i>Print Name of Owner/President</i>	<i>Title</i>	<i>Date</i>
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*Signature of Owner/President*

"South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes."