

SC Board of Architectural Examiners Fall 2014 ENews

Board Members:

Anthony T. Lawrence, Chairman
Charles S. Muldrow, Vice-Chairman
Brad B. Smith, Secretary
Stephen Russell, Member
Katherine L. Schwennsen, Member
C. Tyson Nettles, Esq., Public Member

Board Meeting Dates:

All meetings are held at the S.C. Department of Labor, Licensing and Regulation, 110 Centerview Drive, Columbia, SC, and begin at 9:30 a.m. The Board will meet on:

November 18, 2014
January 14, 2015
May 19, 2015
September 23, 2015
November 18, 2015

Office Staff

Lenora Addison-Miles, Administrator
Alice DeBorde, Administrative Assistant

Office Contact Information:

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Email: archelp@lir.sc.gov

Board Office Hours:

8:30 a.m. – 5:00 p.m. Monday - Friday

New Chapter 10 Added to SC Code of Regulations

The South Carolina Department of Labor, Licensing and Regulation promulgated new regulations during the 2014 legislative session affecting professional and occupational renewal licensing fees. *The renewal fees for this board have been adjusted.* The new legislation added Chapter 10 to the SC Code of Regulations, which amends the schedule of fees for certain professional and occupational licensing boards appearing in Title 40 of the SC Code of Laws. SC Code §40-1-50(D) establishes that fees for professional and occupational licensing boards administered by LLR may be adjusted biennially to ensure that they are sufficient but not excessive to cover expenses including the total of the direct and indirect costs to the State for the operations of each board. During the January 14, 2014 meeting, the Board voted to approve the agency's recommendation to reduce renewal fees for individuals and firms by \$15. The reduction will provide sufficient revenue for the board to operate and still have room for future growth. The legislation passed and became effective July 1, 2014. The new renewal fees will be implemented during the 2015 renewal cycle.

New Reduced Biennial Renewal Fees:

\$115 Individual Licenses

\$185 Firm Licenses

Renewals and New Renewal Fees

Individual licenses expire June 30, 2015. Notices will be sent to licensees in April 2015. The new REDUCED biennial renewal fee will be \$115 if paid by June 30, 2015. Each licensee must have obtained 24 Continuing Education Hours in technical and professional topics relevant to health, safety and welfare of the public, prior to renewing the license. The CE reporting period is from July 1, 2013 through June 30, 2015. No carry-over of continuing education hours into the next biennial licensure period is permitted, however, carry-over within the licensing period is allowed. Continuing Education Hour means one (1) contact hour of participation in a continuing education activity. One contact hour means a minimum of 50 minutes of instruction. Failure to fulfill the continuing education requirements shall be considered a violation of the Architectural Registration Law.

First-time registrants are exempt from the CE requirement for their first renewal period. The exemption applies for registration numbers 8765 or higher.

Firm licenses expire August 31, 2015. Notices will be sent to firms in June 2015. The new REDUCED biennial firm renewal fee will be \$185 if paid by August 31, 2015. Please be sure that your firm has an architect in responsible charge on file for professional services prior to renewing the Certificate of Authorization.

Please ensure that the Board has a current email and mailing address on file for individual and firm licenses for prompt receipt of renewal notices.

Board Policies

The Board has issued policies to clarify the interpretation of statute and regulation pertaining to the following practice items/issues:

- Representation of Past Experience
- Sealing and Direct Supervision
- Successor Architect
- Free Services
- Gifts
- Bidding for Services

These policies are available on the Board website at <http://www.llronline.com/POL/architects/index.asp?file=laws.htm> .

South Carolina Architect Dennis S. Ward, AIA, Elected NCARB First Vice President/President-Elect



Dennis S. Ward, AIA, of Florence, was elected first vice president/president-elect of the National Council of Architectural Registration Boards (NCARB) at its 95th Annual Business Meeting in Philadelphia, Pennsylvania in June 2014. Ward will be installed as NCARB president in July 2015.

Ward served as a member of the South Carolina Board of Architectural Examiners, including chair. He has served on numerous NCARB committees, task forces, and workshops. In 2013, he was awarded the NCARB's President's Medal for Distinguished Service. Ward was initially elected to the NCARB Board of Directors in 2009, became secretary in 2011, treasurer in 2012, and second vice president in 2013.

A graduate of Clemson University's undergraduate program, Ward went on to attend Clemson's Charles E. Daniels Center for Building Research and Urban Studies in Genoa, Italy, and received his Masters of Architecture degree from Clemson University. After interning with Intergroup Architects of Denver, CO, he joined Munford G. Fuller & Associates of Florence in 1982. Upon completing his architectural registration in 1986, he

became a managing partner. In 1995, Ward was named president of F W Architects, Inc., AIA, where he continues to serve.

Please be sure to extend a word of congratulations to Ward. The Board is proud of this accomplishment and his dedication to Region 3.

NCARB Proposes Changes to Intern Development Program (IDP)

The National Council of Architectural Registration Boards (NCARB) announced a significant proposal to streamline and overhaul the Intern Development Program (IDP) over the next few years. The streamlined proposal would reduce the number of hours required to complete the IDP, and the overhaul phase would align the program to the divisions that will be tested starting late 2016 in the Architect Registration Examination® (ARE®). The proposal, which was submitted for a comment period to state boards, is designed to reflect how the marketplace, education, and technology have all impacted the ways in which experience is gained.

Streamlining the IDP: A Focus on Core Requirements

The IDP currently requires interns to document 5,600 hours of experience, with 3,740 of those hours as core requirements in specific experience areas. The remaining 1,860 hours are elective hours. The first reinvention phase proposes to streamline the IDP by removing the elective hour requirement, with interns documenting only the 3,740 hours in the 17 core experience areas. Only the current core requirements were determined by the *2007 Practice Analysis of Architecture*, reflecting knowledge and skills the profession determined should be exposed to interns.

Overhaul: Alignment with Examination

The next reinvention phase would be to align the IDP experience areas with the results of the *2012 Practice Analysis of Architecture*. The proposal recommends realigning the current four IDP experience categories and 17 experience areas into six experience categories. These six categories would directly align with the six practice-based areas of architecture, making the program easier to understand for both interns and supervisors. These six areas would also align with the six divisions of ARE 5.0, which will launch in late 2016. This would align the IDP with the current realities and challenges of contemporary practice while ensuring interns still acquire the comprehensive experience that is essential for competent practice.

A final design of both phases along with a potential timeline for implementation will be determined **after** the NCARB Board of Directors receives comments from the state boards this fall.

Adapted and Reprinted with permission from NCARB.

The Architect Registration Examination® (ARE®) Retake Policy Change

Effective October 1, 2014, the wait time for retesting for the ARE divisions will decrease from six months to 60 days. For additional information, please visit the NCARB website, www.ncarb.org.

Joint Task Force

Representatives from the Board of Registration for Professional Engineers and Surveyors, Board of Architectural Examiners, and SC Building Codes Council have developed a Joint Task Force to address incidental practice issues that affect each profession. The first meeting was held at LLR on June 10, 2014. The goal of the Task Force is to review and revise the Building Official Manual in order to provide guidance and direction to building officials, plan reviewers and design professionals on projects that require the service of an engineer, architect or both.

Education and Research Fund

Since July 1, 2013, the Board has contributed \$27,700 to Clemson University's Rutland Institute for Ethics. The funds were used to support three Professional Ethics in Design and Building Continuing Education Seminars which provided six hours of health, safety and welfare continuing education credits for participating licensees. Seminars were held in Greenville, Columbia, and Charleston, South Carolina.

Keeping Your Information Safe

The SC Department of Labor, Licensing, and Regulation is committed to keeping your personal information safe and constantly strives to ensure that your data is kept secure. All employees are required to complete a series of mandatory security training courses, and customer data protection is provided through encryption of personal data and network monitoring 24 hours a day, 7 days a week, 365 days a year. Personal financial data submitted to the Department is not maintained.

Please feel free to contact the Board if you have any questions regarding security measures taken to protect your personal data.

How to File a Complaint

A complaint against a licensee or an unlicensed individual practicing a profession or occupation that requires a license may be made on the online complaint form, which is available on the Board website at <https://eservice.llr.sc.gov/onlineComplaint/> . The complaining party is responsible for ensuring that all necessary information is included on the form. In completing the form, you are referred to as the complainant. The individual or business you are filing a complaint against is referred to as the respondent.

Please state all facts briefly and clearly. Also, include the name, address and phone number of all witnesses, and the specific information they possess to substantiate the complaint. Please include copies of any documents, records, statements or contracts that may assist this agency to conduct an inquiry. Upon completion, simply click on "**submit**" to file the complaint with the agency.

Upon receipt of the complaint and jurisdiction is established, a thorough investigation is conducted to determine whether a violation has occurred. If a violation of the practice act is found, the respondent may be offered a consent agreement, or a hearing may be held before the appropriate Board or Commission to resolve the findings of the agency's investigation. Although this action is between the State and the Respondent, the complainant should be prepared to testify, as requested, at a hearing before the Board or Commission if the matter has not been otherwise resolved. The complaint will be dismissed by the Board or Commission if a violation is not found or the case does not present evidence that would sustain a legal procedure.

Disciplinary Actions Available on Website

Final disciplinary actions taken by the Board may be viewed on the Board website at <http://www.llronline.com/POL/architects/index.asp?file=finalorders.htm> . Documents on the website are in PDF format and may be printed. This site includes actions taken by the Board since July 1, 2004. If you need a copy of an action not posted on the website, contact the Board at archelp@llr.sc.gov .

Licensee Lookup Database

Need to verify that an individual or firm is licensed? The Board provides a Licensee Lookup Database on the Board website at <https://verify.llronline.com/LicLookup/LookupMain.aspx> . This database includes all currently licensed individuals and firms.

Licensee List Requests

The Board provides a licensee list request to requesting parties for a \$10 charge. A "Request for License Roster" is available on the Board website at http://www.llronline.com/AboutUs/MediaCenter/pidocs/Statement_Compliance.pdf. To request a list of current licensees with the Board, please submit the completed form and a \$10 check made payable to LLR – Architectural Board to the Board office.

Online Services

LLR offers registrants online services at <https://verify.llronline.com/SecurePortal/Index.aspx>. Services available on this site include checking application status, entering a change of address, and printing registration cards. Registrants will need a username and password to access the system, which is provided on the renewal notice mailed to registrants.

State Holidays

The Board office will be closed in observance of the following State Holidays:

- Tuesday, November 11, 2014, for Veteran's Day.
- Thursday – Friday, November 27-28, 2014, for Thanksgiving Day.
- Wednesday – Friday, December 24-26, 2014, for Christmas Day.
- Thursday, January 1, 2015, for New Year's Day.
- Monday, January 19, 2015, for Martin Luther King, Jr., Day,
- Monday, February 16, 2015, for President's Day

Licensure Statistics as of October 20, 2014

Architects	3,900
Partnerships	12
Business Corporations	164
Professional Associations	86
Sole Proprietorships	23
Architectural Firms	1,057