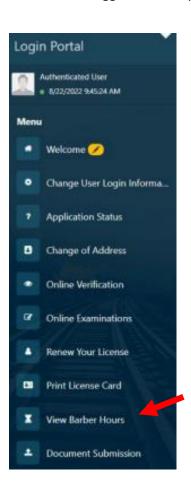
Uploading Barber Hours/Training Affidavits

Barber Instructors and Barber Schools,

Per the South Carolina Board of Barber Examiners Meeting held September 26, 2022, barber instructors and schools are required to upload students' monthly hours through the LLR e-Service Portal.

Please see below for helpful instructions on accessing the portal:

- Click > <u>eServices Login Portal</u>
- Enter User ID and Password
 - If you do not remember either of these, you may click > "Forgot Username" or > "Forgot Password" for assistance
- Once logged in to the portal, you will see options to the left, Click > "View Barber Hours"

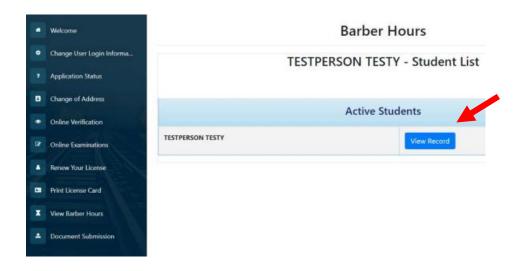


 You will then select the respective student to upload/view additional monthly hours or training affidavits



*Please be certain all monthly hours and training affidavits are uploaded as PDF documents. (Failure to do so may result in delay of processing/reviewing documents.) *

• Board staff will be notified after completion of properly uploaded documents and will process accordingly. Monthly hours should be visible by the beginning of the next month.



Please contact the Board at <u>Boardinfo@Ilr.sc.gov</u> for any additional questions or concerns. For immediate assistance you may call the Board directly at (803) 896-4588.